



MAIL BOXES ETC.®

MAIL BOXES ETC. DAMANSARA HEIGHTS

MAKING BUSINESS EASIER® WORLDWIDE

OPERATION HOURS (MON – FRI) 8:30AM – 7:30PM / (SAT) 8:30AM - 1:30PM

mbe_damansara@mbe.com.my

SERVICES AVAILABLE

MailBox Rental

- Real Street Address
- Mail Forwarding & Holding
- Call-in MailCheck™ Service
- Receiving of Registered Mail & Courier Packages
- Voice Mail Service

Pack 'n Ship Services

- Professional Packing Service
- Packaging Supplies
- Corrugated boxes
- Bubblewrap
- Shrinkwrap
- Foam peanuts
- Oil paper
- Gift wrapping
- Authorized Shipping Centre For:
- DHL
- UPS®
- City-Link Express
- Pos Laju
- TNT
- Other carriers



Document Services

- Photocopy & Digital Print Services; Colour or B&W
- Business Card Printing
- Scanning, Enlargement & Reduction
- Laminating & Binding
- Collating & Folding
- A0, A1 & A2 sizes available

Communication Services

- Fax Services; Send or Receive
- IDD Cards
- Computer Time Rental
- Internet Access

VMBE

- Your Virtual Receptionist
- Message Consolidation
- Voice-to-Email / Fax-to-Email
- Fax Forwarding
- Multi-party Video Conferencing
- Bulk SMS Messaging
- Unique Call Services
- SMS Notifications
- Web-to-Fax
- Discounted Calls

Etc.

- Office Supplies
- Desktop Publishing
- DVD Burning Service
- CD Burning Service
- CD/DVD Complete Packing with disc burning, label print, casing, printed CD
- Typing Service
- Rubber Stamps
- Greeting Cards
- Gift Wrappers
- Authorized Stamp Vendor
- Mail Collection Centre

and much more...

MBE ~ Your Complete Business Solution!

Real Address, receive mail, courier, registered mail, fax, parcels and now complete with your own telephone receptionist with our NEW VMBE service! A perfect solution to run your business without huge monthly expenses.

MAIL BOXES @ Mail Boxes Etc.

• REAL-STREET ADDRESS

A mailbox at MBE is not a P.O. Box address. The address that you use will look like this:
*ABC Holdings Sdn. Bhd,
Suite 105, Lot G.03, Ground Floor, Wisma E&C
No.2 Lorong Dungun Kiri, Damansara Heights
50490 Kuala Lumpur*

• RECEIVE...

- Letters and mail
- Courier parcels / packages
- Registered mail
- Anything that requires a signatory
- Faxes

• SEND...

- Forward your mail to anywhere in the world
- Mail holding for those moment when you're not around
- Fax your documents at our centre
- i-Fax your received faxes to your email

• OTHER FEATURES

- Call-In MailCheck™ Service
- SMS or Email alerts
- Full-Service Business Centre at your disposal without the setup cost

VMBE @ Mail Boxes Etc.

• VIRTUAL TELEPHONE RECEPTIONIST

VMBE is our Virtual Telephone Receptionist and is a unique simple PABX system that receive calls on your behalf.

• RECEIVE CALLS

- Dedicated phone numbers for voice and fax calls
- Voice mail box
- Receive your message via email with a recording in your attachment
- Redirect your calls to your mobile phone or any number
- Multi-level PABX system that enables multiple users

• RECEIVE FAXES

- Dedicated numbers for fax calls
- Receive faxes via email
- Redirect faxes via email
- Forward faxes via email anywhere you wish around the world

• ADDED FEATURES

- Circulate Voice-Fax-Email in any direction or method you desire
- Live communications. No more delays in passing on messages. This is possible with the VMBE automated redirective system.



Stationery Galore!



Office Supplies - At MBE Damansara Heights, we understand your everyday tasks of dealing with office supplies. Overstocked, running-short or not sure where it all went? Use Mail Boxes Etc. for your office supplies and you will benefit from:

- No need to stock excessive amount of office supplies in your office and worry about storage.
- No minimum orders required.
- Competitive pricing.
- No need to organize your inventory for usage and stocking. With a corporate account at MBE, employees from your company can be authorized to purchase and all purchases will be tracked and recorded accordingly.
- Corporate accounts available.
- Variety that's *out-of-the-catalogue*. Bored of the same supplies in the same catalogue? Drop by our store and check out the display of new products. Our stock is updated and in-trend to inspire the way you work!
- Pick-up immediately at anytime or call us for delivery.



Please drop by and let us know what you would like to see in our centre or check for best prices. All enquiries welcome!

THE WORLD'S LARGEST RETAIL BUSINESS, COMMUNICATION AND POSTAL SERVICE NETWORK

MAILBOX RENTAL PROMOTION

★ Free additional months

Sign-up for 12 months and **GET 3 MONTH FREE; TOTAL OF 15 MONTHS!**
 Sign-up for 18 months and **GET 6 MONTHS FREE; TOTAL OF 24 MONTHS!**

★ Free Business cards with rental of Business & Corporate mailboxes.

1 box of 100pcs with your choice of card, Color or B&W, Single or Double-sided.*
 *Subject to availability of card stock. Designs to be provided by customers.

★ Business Packages - A complete setup for your new business.

EVERYTHING YOU NEED TO GET STARTED!

- BASIC BUSINESS STARTER PACKAGE - RM655.00
- FULL BUSINESS STARTER PACKAGE - RM1888.00



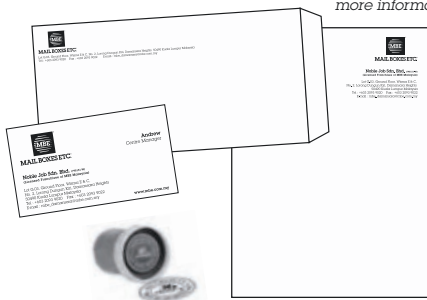
*Promotion and validity period may change due to availability of mailboxes without prior notice. Please enquire with us for more information.

BASIC BUSINESS STARTER PACKAGE	
12 months Business box	RM420.00
Key deposit <i>(Refundable upon termination & return of key)</i>	RM10.00
100's color name cards	RM62.00
100's letterhead <i>(color digital printing on Conqueror Wave/Laid)</i>	RM160.00
100's envelopes <i>(color digital printing on DL Legal size)</i>	RM180.00
3pcs AE Flash Pre-inked Rubberstamp	
•Bank use (AJ/AJ1)	RM27.00
•Company correspondence (AC/AD/AN Series)	RM40.00
•Company logo (AR Series)	RM40.00
Normal price	RM939.00

Special package price of RM655.00
Save RM284.00!!!

FULL BUSINESS STARTER PACKAGE	
12 months Corporate box	RM720.00
Key deposit <i>(Refundable upon termination & return of key)</i>	RM10.00
2 boxes 100's color name cards	RM124.00
500's letterhead <i>(color offset printing on Conqueror Wave/Laid)</i>	RM520.00
500's envelopes <i>(color offset printing on DL Legal size)</i>	RM380.00
100pcs A4 brochure <i>(2-sided/full-color/128gsm glossy art paper)</i>	RM125.00
3pcs AE Flash Pre-inked Rubberstamp	RM27.00
•Bank use (AJ/AJ1)	RM40.00
•Company correspondence (AC/AD/AN Series)	RM40.00
•Company logo (AR Series)	
12 months VMBE Telephony Package A	RM495.00
Total	RM2481.00

Special package price of RM1888.00
Save RM593.00!!!



*Business packages cannot be separated. Items listed in the package cannot be exchanged or replaced. Additional services or products requested will be charged separately if not listed in the package. Printing of stationery is limited to available card stock and paper type. Specifications and products may change due to the availability of stock. Please enquire with us for more info.

Color Printing & Copying Stamp card

Collect stamps everytime you color copy or print. Every 84 stamps entitles you to a free gift.

Hurry! Get your card with every print/copy today!



84 STAMPS
2GB CREDO
THUMB DRIVE
WITH BUILT-IN
LASER POINTER
Worth RM80.00

1 AUGUST 2011 - 31 DECEMBER 2011
(While stocks last)

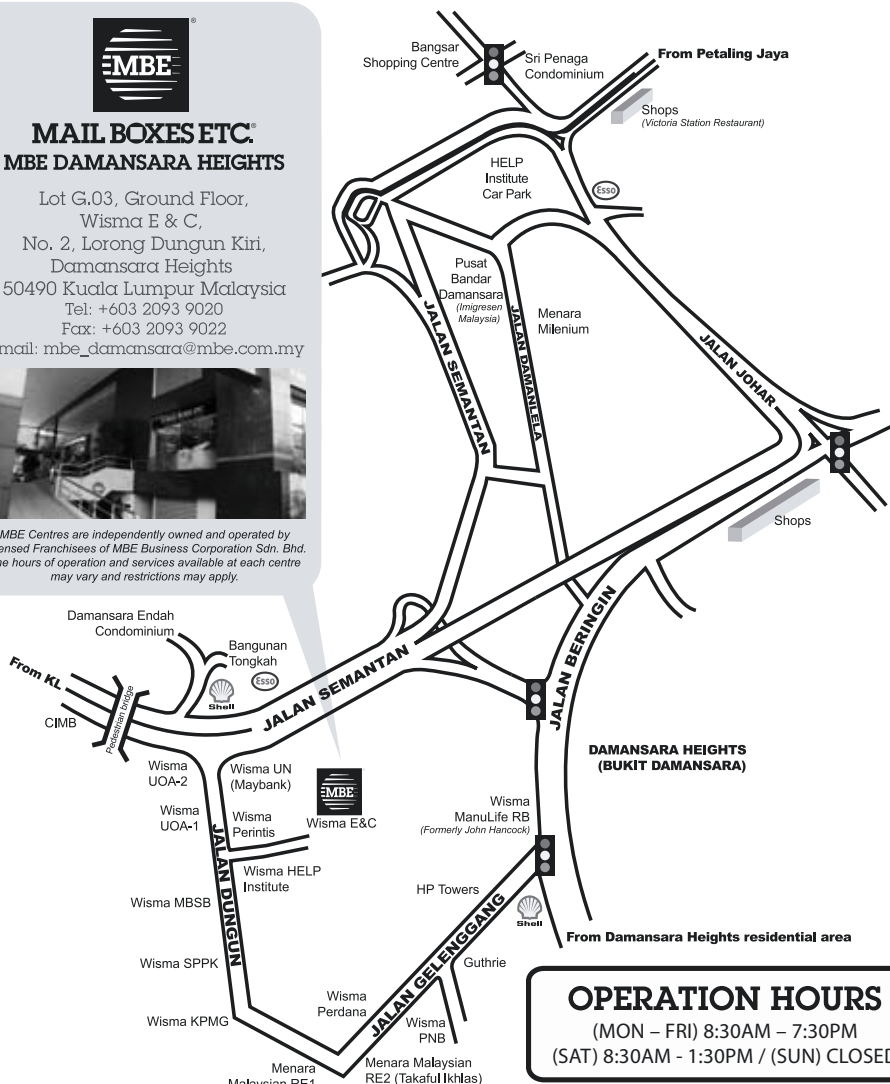


MAIL BOXES ETC. MBE DAMANSARA HEIGHTS

Lot G,03, Ground Floor,
 Wisma E & C,
 No. 2, Lorong Dungun Kiri,
 Damansara Heights
 50490 Kuala Lumpur Malaysia
 Tel: +603 2093 9020
 Fax: +603 2093 9022
 E-mail: mbe_damansara@mbe.com.my



MBE Centres are independently owned and operated by Licensed Franchisees of MBE Business Corporation Sdn. Bhd. The hours of operation and services available at each centre may vary and restrictions may apply.



OPERATION HOURS
 (MON - FRI) 8:30AM - 7:30PM
 (SAT) 8:30AM - 1:30PM / (SUN) CLOSED

Mail Boxes Etc. Damansara Heights reserves the rights to amend the contents without prior notice. Information is correct at the time of print.